

## **Criminal Solicitor Vacancy**

An exciting and unique opportunity has arisen for a criminal solicitor at Astraea Linskills.

We are a Legal 500 law firm who are family friendly, flexible and encourage all staff to fulfil their true potential.

Based in the city centre of Liverpool, we are very eager to grow our firm further and invite candidates to become a part of the exciting challenge.

Joining the practices highly regarded criminal team, the successful candidate will work closely with the enthusiastic, committed, and tenacious members of the department and handle their own busy case load of criminal and POCA matters from instruction to conclusion.

### **Responsibilities**

- Handling a mixed case load of privately and publicly funded work
- Working on all types of criminal offences
- Advising clients
- Representing clients in the Magistrates Court
- File management
- Adhering to monthly file reviews and ensuring files are compliant, making adjustments when necessary
- Manage and run full case load
- Preparing client letters
- Drafting statements
- Preparing briefs for counsel
- Conducting conferences with clients in person and via video conferencing
- Instructing experts
- Representing clients at the police station and joining the firm's out of hours on call rota (evenings and weekends)
- Ensuring high data integrity, attention to detail and representing the firm and the client to the highest standard

### **The Candidate**

- Must demonstrate excellent communication skills and is able to explain complex matters in clear, accessible language
- Work well individually and as part of a team
- Highly organised and able to work well when under pressure ensuring tight deadlines are met
- Is personable, professional, and client-focused
- Must have a full clean driving licence and access to a car
- Should be comfortable working remotely/digitally as well as office based
- POCA experience preferable but not necessary
- Would be prepared to assist in other departments if the need arose

**Benefits**

- Competitive salary dependant on experience
- 25 days holiday (not including bank holidays)
- Continued peer support

Job Types: Full-time, Permanent

Please send your CV and covering letter to [angeladempsey@a-l.law](mailto:angeladempsey@a-l.law)

In responding to this vacancy, please state your salary expectations.